

West Beach Surf Life Saving Club

FUNCTIONS



When planning your next function, why not consider the West Beach Surf Club? With a relaxed atmosphere and absolute beachfront views, our venue makes for the perfect location.

For birthdays, anniversaries, engagement parties, casual wedding receptions or any other occasion you may wish to celebrate, our friendly staff will work with you to ensure your function is a memorable one.

We can accommodate for a range of function styles, including meetings, formal sit down dinners for up to 80 people and cocktail parties for up to 200 people.

Our club features floor to ceiling glass windows facing the ocean, air conditioning and ceiling fans, large screen projector viewing, wooden floorboards and modern lighting.

We have a range of menus available to suit all occasions. However, we do understand that not all functions have the same needs, which is why our chef would be pleased to work with you, to create a unique menu to suit your function.

To plan your next celebration at the West Beach Surf Club, contact Kate on 8353 8503 or email: functions@westbeachslsc.com.au



Most of our functions are booked for a Saturday night. In the summer months function starting times can be no earlier than 7:30pm on Saturday nights.

We do not hire the room on a Friday night. If you have a small group of people please consider a Sunday afternoon. Please talk to our friendly staff for more information.

Function hire cost:

Winter Functions

May and September \$450

Summer Functions

1st of October – 30th April \$550

June, July and August Specials \$350

Function Hire includes:

Private use of Hall

Bar Staff

Tables and chairs set up to your specifications

Use of TV's

Use of microphone and sound system

Extras:

Cakeage \$55

Our kitchen staff will cut and place your cake on a platter and we will provide plates and spoons.

Table cloths \$6 each

Security

A nonnegotiable charge of \$200 will be for security. This provides a security guard for the last 4 hours of your function.

Bar/ Drinks

Bar prices start at \$6 a pint with 6 beers available on Tap.

House wine includes a Sparkling White, Sauvignon Blanc, Moscato and Shiraz starting at \$5 per glass.

Open Bar - Host provides an amount to spend. We recommend tap beer, wine, soft drinks and coffee

Subsidised Bar - This is where a guest would pay \$3 per drink and the host would pay for the remainder of each drink.

Self Purchase Open Bar - Guests pay for own drinks

Drinks Packages - Starting at \$42 per head for 4 hours. Please ask Kate for more information.

A minimum spend of \$1500 over the bar on Saturday night functions.

We start a **“Bar Tab” at the beginning of the function.** All amounts are payed at the conclusion of the end of your function in full. We will keep you up to date in dollar increments of your choice.

Platter Menu

Each platter consists of an average of 30 pieces. We recommend ordering 1 to 1 ½ platters per 10 people for nibbles.

We do not allow any self catering; please talk to our chef for any catering needs.

If you are inquiring about sit-down function please ask Kate for a formal sit-down menu. Please note we do not sit more than 80 comfortably.

Food is normally served once most guests have arrived - within a 2 hour period. Food is served by our staff in a cocktail style fashion.

All food must be ordered 7 days prior to your event.

Menu

COLD

- Natural oysters (GF) \$80
- Assorted Sushi (GF) (V) available \$85
- Mini tomato and basil brushetta on a baguette crisp(V) \$70
- Smoked salmon on baked crotons with aioli and capers \$80
- Baked vegetarian frittata with fetta and roast capsicum(GF)(V) \$70
- Selections of dips with pita (V) \$50
- Pumpkin pesto on mini toast with feta and sticky balsamic(V) \$75

HOT

- Potato wedges with sweet chilli and sour cream (V) \$60
- Asian Platter with Spring rolls, Samosas and Mini dim sims (GF) \$70
- Pastries platter assorted \$70
- Salt n pepper squid with Tom yum sauce \$80
- Coconut Prawns with a lime chilli mango mayonnaise \$80
- Chicken Satays with dipping sauce \$75
- Moroccan Chicken Skewers with ailoi (GF) \$80
- Beef Satays with dipping sauce \$80
- Cheddar and chive risotto ball (V) \$80
- Pumpkin pesto risotto ball (V) \$80
- Children platter chips nuggets and crumbed fish \$55
- Soy honey and Garlic Chicken Wings \$65
- Smokey Paprika BBQ Lamb With Yogurt garlic sauce (GF) \$85



Booking Application Form

Name(s)

Address

Contact numbers _____

Contact on Day _____

Email _____

Type of event _____ Day and Date of Event

Time of event _____ to _____

Number of Guest _____

Extras (please tick)

Microphone

Table cloths _____ @ \$6

iPod music

TV's (photos via BYO laptop or USB)

Cakeage \$55

Coffee available

Catering order – This must be provided 7 days prior to your event.

Bar Tab Set up

Subsidised (house only /other) _____

Guest Buy Own _____

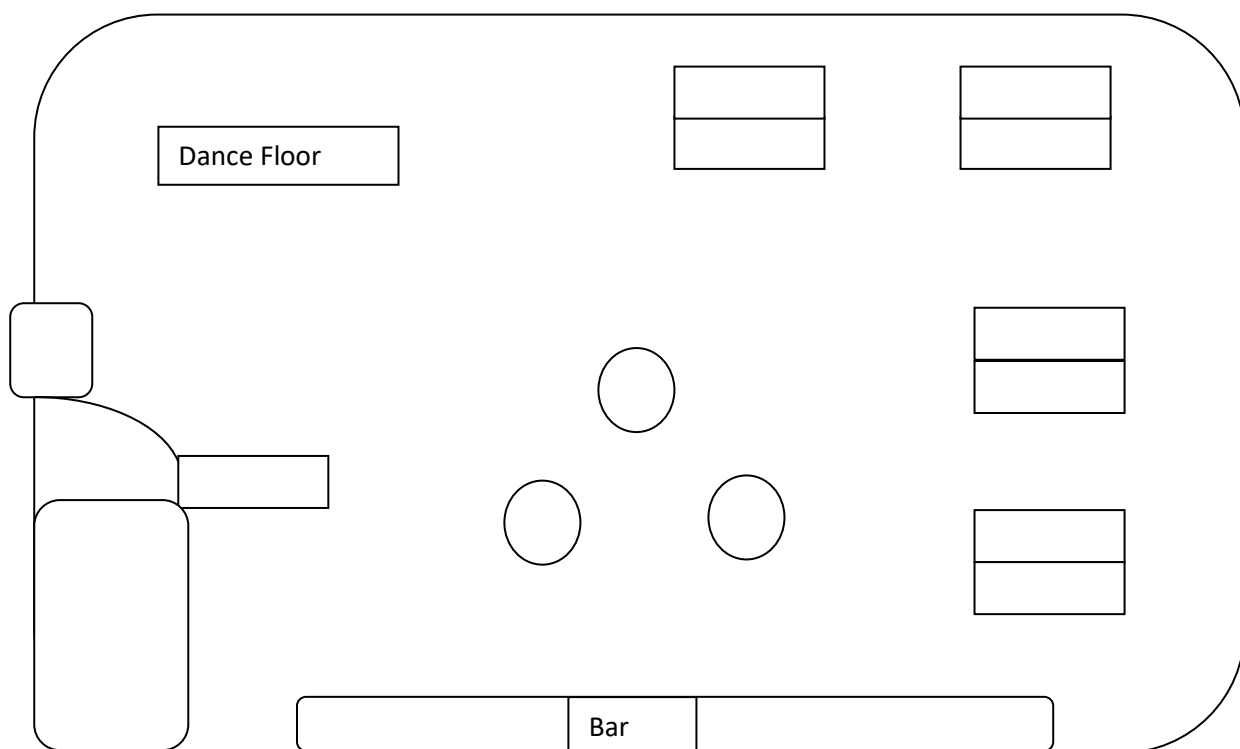
Full tab (house only/other) _____

Other please specify

How often would you like an update on tab? (amounts) _____

Any Sprints/beers you would like available that we may not stock? _____

Room setup: Our recommended way for room set up is:



Any other requests for room set up including items/decorations being brought in:

DEPOSIT

A minimum deposit of \$300 must accompany the West Beach Surf Life Saving Club booking application form

If paying by credit card, please record details below:

Card Number _____ Expiry date _____ CCV _____

Cardholder's name _____

CONFIRMATION

I hereby confirm that the above booking details are correct

Print name: _____

Signature: _____

Date: _____

A signed copy of West Beach Surf Life Saving Club terms and conditions must accompany the booking application form. Bookings are considered tentative until the club has received the required non-refundable deposit, booking application form and signed terms and conditions. Should we not receive this within 14 days of mailing, the tentative booking may lapse.

WEST BEACH SURF LIFE SAVING CLUB TERMS & CONDITIONS

Confirmation deposit:

A minimum deposit \$300 is required for booking to be confirmed.

Booking exclusions:

The West Beach Surf Life Saving Club does not accept bookings for 18th birthday parties, bucks/gentleman's evenings or Year 12 Graduation parties.

Cancellation:

In the event of a cancellation for a confirmed function, all deposit money is non-refundable.

Settlement:

Settlement of the account is required prior to the function or on the day/evening of the function.

Prices:

All prices are based on current cost and are subject to change without notice to meet increases as they arise. Quoted prices include GST.

Damages:

The client is financially responsible for any damage incurred to the Club during the function.

Security:

The Club reserves the right to exclude or eject any and all objectionable person(s) from the function or Club premises without liability.

Fire Safety:

The use of compressed gas, flammable liquid/gas, heaters, lamps, lanterns and other heat producing devices are forbidden from the Club.

Insurance:

The Club will not accept responsibility for damage or loss of merchandise left in the Club prior, during or after the function. The clients should arrange their own insurance and/or security.

Unforeseen Events:

The Club does not accept any liability in the event of any natural disasters, labour disputes, transportation, strikes, picketing or any other unforeseen circumstance that is beyond the control of the Club.

Deliveries:

All deliveries to the Club must be advised in advance to your co-coordinator. Deliveries must be clearly marked with the name of the event. The Club will not provide storage space for goods unless prior arrangements have been made.

Signage and Display:

Nothing is to be nailed, screwed or fixed in any way to any wall, door or other part of the building.

Menu Selection:

Our Club takes great pride in providing superb cuisine and service. In order to provide a quality experience, the Club requires your menu selection to be confirmed no later than 7 days prior to the function. In the event of changing the previously confirmed menu, the client may incur a price variation.

Final Numbers:

The function organiser must confirm the guaranteed number of guests attending the event 7 days prior to the event.

Guests under 18 years:

The club does not accept bookings for 18th birthday parties. The club does not accept responsibility for guests under the age of 18 years. A responsible adult must accompany all minors attending functions at the Club. Under no circumstances may they be served or provided alcohol. No id, no service. All minors must be off premises by 12.00am.

Car parking:

Public parking is free. As per council all cars are only able to park in car park until 1am

Departure:

Departure time is as per agreed under the contract. Drinks will cease to be supplied and guests are to vacate the function room within a half hour of the conclusion of the event. Failure to do so within this time frame may incur additional charges.

Accepted by client

I _____ Have read the above terms & conditions and fully understand that in accepting these terms and conditions I am liable and bound by them.

Signed _____ Dated _____